

**HODGEMOOR RIDING ASSOCIATION**

**DRESSAGE EVENT**

**Risk Assessment**

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| Event: | | | |  | | | |
| Date of Event: | | | |  | | | |
| Organiser: | | | |  | | | |
| Responsible Committee Member: | | | |  | | | |
| This Dressage Event Risk Assessment has been carried out by: | | | |  | | | |
| This Dressage Event Risk Assessment has been carried out on: | | | |  | | | |
| Day to day responsibility for ensuring this Risk Assessment is put into practice is delegated to: | | | |  | | | |
| **You should review your risk assessment on an ongoing basis; if you think it is no longer valid (e.g. following an accident or near miss) or if there are any significant changes to the hazards in your environment. Any actions you identify as required should be completed before the event.** | | | | | | | |
| **What are the hazards:** | **Who might be harmed & how?** | **What are you already doing?** | **Do you need to do anything else to manage this risk?** | | **Action by whom?** | **Action by when?** | **Date completed?** |
| Access & Egress | Riders and Associates, Officials, Volunteers and horses | The event is ‘hack to’ only so no additional vehicles will be present other than officials. Gate will be manned to allow access and egress | Ensure no-one tries to enter in a horsebox or by car (other than officials) | | Steward and Organiser |  |  |
| Slips, trips and falls | Riders and Associates, Officials, Volunteers | Remove any debris and ensure clear access to arena and any warm up area. Any area not to be accessed will be blocked off. |  | | Organiser and Yard Manager |  |  |
| Conflict between competitors and the organisers | Officials and general public could be verbally or physically abused | All complaints to be addressed to the Event organiser. If a complaint escalates the Responsible Committee Member should request that the complaint is submitted to the BHS Head Office who will respond accordingly.  If any member of the organising team or general public is at risk of physical or ongoing verbal abuse the emergency services should be called. |  | | Responsible Committee Member |  |  |
| Number of people on site | Riders and Associates, Officials and Volunteers | Requiring all attendees to follow Covid 19 precautions in advance and during competition. Limiting number of competitors. Only allowing each rider to bring one helper | Monitor arrivals on the day to ensure only expected number of people enter the site. | | Steward and Organiser |  |  |
| Toilets | Riders and Associates, Officials and Volunteers | Toilets (if available) should be cleaned by Event Organiser. |  | | Yard Manager |  |  |
| Drinking water | Riders and Associates, Officials and Volunteers | No catering |  | |  |  |  |
| Adverse Weather Conditions | Mainly horses and competitors as the horse may slip if the ground is wet. | To be assessed on the day |  | | Yard Manager, Organiser and Responsible Committee Member |  |  |
| Loose Horse or uncontrolled | Horses, Riders and Associates, Officials and Volunteers may be injured | Gates to be kept shut. Parents to be in attendance with children to take over if problems arise. |  | | Steward and Organiser |  |  |
| Horse falls or incident | Competitors injured | All competitors adhere to hat requirements and appropriate dress. Back protectors may be worn |  | | Steward, Organiser and Responsible Committee Member |  |  |
| Dogs, loose or uncontrolled | Horses, Riders and Associates, Officials and Volunteers may be injured | Dogs (if allowed) to be kept on a lead and under control at all times. |  | | Steward, Organiser and Responsible Committee Member |  |  |
| Venue buildings and facilities – collapse or collision | Horses, Riders and Associates, Officials and Volunteers may be injured | Venue provides assurances regarding the safety of buildings and their contents |  | | Yard Manager |  |  |
| Manual handling: lifting of equipment and resources | Officials and Volunteers may be injured | Organiser responsible for assessing the equipment and resources to be used and agreeing handling methods if necessary. |  | | Organiser |  |  |
| Trade Stands | Riders and Associates, Officials and Volunteers | No trade stands |  | |  |  |  |
| Catering | Riders and Associates, Officials and Volunteers | No catering on site |  | |  |  |  |
| Fire within any of the venue | Serious injury to Horses, Riders and Associates, Officials and Volunteers | Ensure entry and exit areas are not blocked to allow Fire Engine to attend. |  | | Yard Manager, Organiser and Responsible Committee Member |  |  |
| Emergency vehicles, high speed movements: Impact with pedestrians, competitors and obstacles | Horses, Riders and Associates, Officials and Volunteers may be injured by emergency vehicles making high speed movement. The vehicles may not always see you. | All emergency vehicles to be controlled by Yard Manager, Organiser or Responsible Committee Member |  | | Yard Manager, Organiser and Responsible Committee Member |  |  |
| Official Vehicles in pedestrian areas, impact with pedestrians and competitors | Horses, Riders and Associates, Officials and Volunteers may become harmed if official vehicles are travelling too quickly, they may collide with pedestrians and injure them. | Limit number of official vehicles and ensure they are driven slowly. |  | | Steward |  |  |
| Warm-up | Riders and Associates, Officials and Volunteers | If warm up is available, ensure limited number of horses/riders are using it at any time and there is no bottleneck at the entrance. No spectators to enter the warm up. |  | | Steward |  |  |
| Vet cover | Riders and Associates, Officials and Volunteers | No vet on call | N/A | |  |  |  |
| Medical cover | Riders and Associates, Officials and Volunteers | No doctor on call. First aid kit available from Responsible Committee Member for self-administering. Accident report book to be completed as necessary. | N/A | |  |  |  |
| Farrier | Riders and Associates, Officials and Volunteers | No farrier on call | N/A | |  |  |  |
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It is important you discuss your assessment and proposed actions with club officials / Official Steward / Volunteers / Contractors and anyone involved in your activities or their representatives.

**Hodgemoor Riding Association Risk Assessment**

Completed by: ………………………………………………………………………. (Signature)